

FORWARD PLAN OF KEY DECISIONS

FROM FEBRUARY TO MAY 2009

KING'S HOUSE GRAND AVENUE HOVE BN3 2LS

www.brighton-hove.gov.uk

Edition 9

Published 16 January 2009

The Leader of the Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a **key decision** by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent four months). Not all Key decisions can be listed with four months notice because in some cases the need for a decision is not known at the time of writing. The Council's Constitution states that a key decision is one that involves:

- (a) Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500.000 per annum; or
- (b) Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).

As a matter of good practice, the Council's Forward Plan may include other items in addition to key decisions that are to be considered by the Cabinet/Individual Cabinet Members. This additional information is provided to inform local residents of matters to be considered, with the exception of issues which are dealt with under the urgency provisions.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Plan is updated and published every month on the Council's web-site two weeks before the start of the period to be covered.

Meetings of the Cabinet/Individual Cabinet Members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

Brighton & Hove City Council Forward Plan February to May

Ref	Date decision to be taken	Key Decision (Including Brief Summary * Expected Outcome) (including ward/area)	Decision-making Body, Edition of Forward Plan when first appeared	Consultation Where Required (Details given: Who, How & Closing date)	Lead Officer (to whom representations should be made, and holder of documents)
ITEMS	PREVIOUSL	Y LISTED IN THE FORWARD PLAN BUT	NOW WITHDRAWN OR DEF	ERRED FOR THE REA	SONS STATED
CAB 5498		All Wards Hangleton Bottom - Land Use Options To seek agreement to the marketing approach and future use of the site. This item has been deferred to allow for further consultation and consideration of options and will be brought to a future meeting.	Cabinet Cabinet Member for Central Services Edition 5 Revised		Angela Dymott Tel: 29-1450

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CYP 6441		All Wards Wilson Avenue/City College Brighton and Hove To consider the findings of the Wilson Avenue feasibility study and to receive an update on the wider City College Brighton and Hove redevelopment project. This item has been deferred to allow for further consultation and consideration of options by the Project Board and will be brought to a future meeting.	Cabinet Member for Children & Young People Cabinet Member for Children & Young People Edition 6 - Revised 2	The Wilson Avenue feasibility study has involved consultation of students, community groups and potential learners in East Brighton.	Max Woodford Tel: 29-3451

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EEM 5518		All Wards Wilson Avenue/City College Brighton and Hove To consider the findings of the Wilson Avenue feasibility study and to receive an update on the wider City College Brighton and Hove redevelopment project. This item has been deferred to allow for further consultation and consideration of options by the Project Board and will be brought to a future meeting.	Cabinet Member for Enterprise, Employment & Major Projects Edition 5 Revised	The Wilson Avenue feasibility study has involved consultation of students, community groups and potential learners in East Brighton.	Max Woodford Tel: 29-3451

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EEM 5520		All Wards London Road Regeneration An update on the proposals being developed by St. James' Investments for a scheme to regenerate London Road to the south and west of Preston Circus. The matter has been deferred to enable future consideration of the options in line with the publication of the supplementary planning document for the London Road area.	Cabinet Member for Enterprise, Employment & Major Projects Edition 5 Revised	Initial public and stakeholder consultation held 23-26 April 2008, consultation with tenants at New England House held 9 & 11 July 2008, Second public and stakeholder consultation held 16-19 July 2008.	Sean Hambrook Tel: 29- 0362

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HSG 2189		All Wards Review of Learning Disability Day Services To present options for changes to the way day services are delivered. This was deferred to the November Housing Cabinet Member meeting (originally set for the 10 th September CMM). The matter was deferred by the Cabinet Member at their meeting on the 12 November and will be brought back to a future meeting.	Cabinet Member for Housing Edition 1	Cabinet Member Adult Social Care & Health Cllr Ken Norman. The formal 12 week consultation will involve all key stakeholders: service users, family carers, the Learning Disability Partnership Board and key partners in the voluntary sector. We will be ensuring that account is taken of the most accessible ways of communicating with our service users given their specific communications needs as a result of their learning disabilities.	Naomi Cox Tel: 29-5813

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JCB 5504		All Wards Review of Learning Disability Day Services To present options for changes to the way day services are delivered. This was deferred to the November Housing Cabinet Member meeting (originally set for the 10 th September CMM). Following consideration by the Cabinet Member for Housing at their meeting on the 12 th November the report to the Joint Commissioning Board has been deferred to the New Year.	Joint Commissioning Board Cabinet Member for Housing Edition 5 Revised	Cabinet Member Adult Social Care & Health Cllr Ken Norman. The formal 12 week consultation will involve all key stakeholders: service users, family carers, the Learning Disability Partnership Board and key partners in the voluntary sector. We will be ensuring that account is taken of the most accessible ways of communicating with our service users given their specific communications needs as a result of their learning disabilities.	Naomi Cox Tel: 29-5813

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CAB 5510	17/09/09	All Wards Local Development Framework To approve the Framework. Deferred to April 23 rd meeting – 16 January 2009: the matter has been delayed further and is not expected to come to Cabinet until September.	Cabinet Cabinet Member for Environment Edition 5 Revised		Liz Hobden Tel: 29-2504
CAB 3080	17/09/09	All Wards Local Development Framework - Core Strategy To approve the core strategy. This item had been deferred from the 18 th December Cabinet to the 15 th January 2009 Cabinet meeting. Deferred to April 23 rd meeting. 16 January: The item has been delayed until the September Cabinet meeting.	Cabinet Cabinet Member for Environment Edition 4		Liz Hobden Tel: 29-2504

INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN FEBRUARY

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HSG 6576	11/02/09 11/02/09 12/02/09 26/02/09	All Wards Housing Revenue Account Budget 2009/10 To agree the budget estimates including savings proposals, reserve levels, rent and service charge levels, and the Housing Revenue Account for the Housing Revenue Account (HRA) 2009/10 and recommend approval by Cabinet and Full Council.	Housing Cabinet Member Meeting Cabinet Member for Housing Cabinet Council Edition 7		Sue Chapman Tel: 29-3105
HSG 7623	11/02/09 11/02/09	All Wards Delivery of Support Services for Council Sheltered Housing Tenants Review of council sheltered housing. To present outcome of review regarding the future delivery of the support service for council sheltered housing tenants and approval for revised charges for communal area services in these properties.	Housing Cabinet Member Meeting Cabinet Member for Housing Cabinet Member for Housing Edition 9	This report will be presented to the HM CC on 20th January and then go to Housing CMM on 11.2.09 for decision to be taken.	Hilary Edgar Tel: 29-3354

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ENVC MM 7177	19/02/09	Preston Park; Stanford; Withdean; Resident Parking Schemes Consultation Report To note and determine action following a parking consultation exercise based on the proposal of 4 schemes for the Stanford area, the Martlett area, Preston Park Avenue and Preston Park Station area.	Environment Cabinet Member Meeting Cabinet Member for Environment Cabinet Member for Environment Edition 8 Revised	Consultation exercise for the 4 areas is taking place and due to finish on the 12 December. Ward councillors for each of the four areas have been involved in the process.	Charles Field Tel: 29-3329
CABINE	T DECISION	IS ANTICIPATED FOR THE 12 FEBRUAR	RY 2009		
CAB 6525	12/02/09 26/02/09	All Wards General Fund Revenue Budget & Council Tax 2009/10 To agree the revenue budget and council tax for 2009/10 and recommend approval by Full Council.	Cabinet Council Cabinet Member for Finance Edition 7		James Hengeveld Tel: 29- 1242

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CAB 6527	12/02/09 26/02/09	All Wards Capital Resources & Capital Investment Programme 2009/10 To agree the planned capital investment programme for all council services and recommend approval by Full Council.	Cabinet Council Cabinet Member for Finance Edition 7		James Hengeveld Tel: 29- 1242
CAB 6529	12/02/09 26/02/09	All Wards Housing Revenue Account Budget 2009/10 To agree the budget estimates including savings proposals, reserve levels, rent and service charge levels, and the Housing Revenue Account for the Housing Revenue Account (HRA) 2009/10 and recommend approval by Full Council.	Cabinet Council Cabinet Member for Finance Edition 7		Sue Chapman Tel: 29-3105
CAB 7173	12/02/09	All Wards Ice Rink, Queens square, Update on Disposal To advise on the outcome of the marketing exercise for the potential development of the site.	Cabinet Cabinet Member for Central Services Edition 8 Revised	Consultations have been carried out through the council's appointed Agent with interested external parties and relevant internal departments.	Angela Dymott Tel: 29-1450

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CAB 7455	12/02/09	All Wards Targeted Budget Management (TBM) 2008/09 Month 9 To update Members on the Capital and Revenue financial performance of the authority's General Fund and Housing Revenue Account as at Month 9 (December).	Cabinet Cabinet Member for Finance Edition 8		Nigel Manvell Tel: 29-3104
INDIVID	UAL CABINI	ET MEMBER DECISIONS ANTICIPATED	IN MARCH		
CYP 7786	02/03/09	All Wards Capital Programme 2009/2010 To allocate funding available in the Capital Programme under New Deal for Schools Modernisation, Structural Maintenance, New Pupil Places, Schools Access Initiative, Primary Capital Programme and Target Capital Fund cost centres for 2009/2010.	Cabinet Member for Children & Young People Edition 9	Consultation has been undertaken with other council officers and with appropriate individuals, schools and bodies on the individual schemes that will receive funding.	Gillian Churchill Tel: 29-3515

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CYP 7171	02/03/09	All Wards Relocation of Youth Offending Team (YOT) Service from Ship Street To seek approval to take a lease at the alternative property in Albion Street. The matter has been deferred following the loss of the Albion Street property and the subsequent need to find alternative accommodation. The matter is now due to be considered on the 2 March 2009.	Cabinet Member for Children & Young People Cabinet Member for Children & Young People Edition 8 Revised	Consultation will take place at the Youth Justice Strategy Group meeting in December.	Gillian Cunliffe Tel: 29-3447

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CYP 7788	02/03/09	All Wards Proposed Expansion of Balfour Junior School To inform the Cabinet Member of the outcome of the statutory consultation on the proposed permanent expansion of Balfour junior School by one form of entry from September 2010 and resultant enlargement of the premises. To provide the Cabinet Member with sufficient information to be able to determine the proposal.	Children & Young People Cabinet Member Meeting Cabinet Member for Children & Young People Edition 9	Consultation on this statutory Proposal has been ongoing since September 2008. Consultation has taken place with the school, its governors, parents and carers, pupils, members of the community, neighbouring LA's and the diocese.	Gillian Churchill Tel: 29-3515

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CYP 7790	02/03/09	All Wards St Luke's Infant and Junior School Proposed Merger To inform the Cabinet Member of the outcome of the statutory consultation on the proposal to amalgamate St Luke's Infant and Junior Schools. To provide the Cabinet Member with sufficient information to be able to determine the proposal.	Cabinet Member for Children & Young People Edition 9	Consultation on this statutory Proposal has been ongoing since September 2008. Consultation has taken place with the school, its governors, parents and carers, pupils and members of the community, neighbouring LA's and the diocese.	Gillian Churchill Tel: 29-3515

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ASC 2164	06/03/09	All Wards Sussex Partnership Trust (SPT) Contract As SPT move into foundation trust status, the nature of our arrangements through section 75 agreement need to be considered. This will now be deferred to the Adult Social Care & Health Cabinet Member Meeting in December 2008 (originally set for 02 July CMM). Deferred as main contract for SPT delayed. Possible completion March 2009. This will now be deferred until later in the year. The reason for the delay is that agreements between The Primary Care Trust, The Sussex Partnership Foundation Trust and the Local Authority on how the Section 75 arrangements are to be reflected within the new foundation trust contract have yet to be agreed.	Cabinet Member for Adult Social Care & Health Cabinet Member for Adult Social Care & Health Edition 1	Joint with Primary Care Trust. Consultation regarding the Foundation Trust underway including Health Overview and Scrutiny committee, by Sussex Partnership Trust.	Denise D'Souza Tel: 29-5032

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ASC 6351	06/03/09 09/03/09	All Wards Older People Mental Health Planning Framework 2009/10 to 2011/12 To approve the commissioning strategy and recommendations for the next three years. (Original title was Older People's Mental Health Commissioning Strategy 2009-2012 – title changed at the request of the Director)	Cabinet Member for Adult Social Care & Health Joint Commissioning Board Cabinet Member for Adult Social Care & Health Edition 7	Consultation will take place with all relevant stakeholders in the following aspects:- Initial strategy development - via meetings and written feedback; Once draft version of strategy is ready to be finalised and agreed - via focus groups; Once work begins on service redesign or new service delivery - via inclusion of stakeholders in working groups.	Kathy Caley Tel: 545467
ASC 7792	06/03/09	All Wards Physical Disability Strategy To agree the finalisation of the strategy following further consultation.	Adult Social Care & Health Cabinet Member Meeting Cabinet Member for Adult Social Care & Health Edition 9		Karin Divall Tel: 29-4478

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HSG 2159	11/03/09	All Wards Sussex Partnership Trust (SPT) Contract As SPT move into foundation trust status, the nature of our arrangements through section 75 agreement need to be considered. This was deferred to the November Housing Cabinet Member Meeting (originally set for 02 July CMM). Deferred as main contract for SPT delayed. Possible completion March 2009. This will now be deferred until later in the year. The reason for the delay is that agreements between The Primary Care Trust, The Sussex Partnership Foundation Trust and the Local Authority on how the Section 75 arrangements are to be reflected within the new foundation trust contract have yet to be agreed.	Cabinet Member for Housing Edition 1	Joint with Primary Care Trust. Consultation regarding Foundation Trust underway, including Health Overview and Scrutiny Committee, by Sussex Partnership Trust.	Denise D'Souza Tel: 29-5032

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CRT 5894	24/03/09	All Wards Museum Plan To approve the refreshed museums forward plan, setting out the key developments for the service over the next five years. The Museum plan has been deferred to allow time for finalising the draft plan and stakeholder consultation following a workshop with Members of the Culture, Tourism and Enterprise Overview and Scrutiny at the end of January.	Cabinet Member for Culture, Recreation & Tourism Cabinet Member for Culture, Recreation & Tourism Edition 6	Culture, Tourism & Enterprise Overview & Scrutiny Committee on February 5th. On-going user and non-user research will inform the plan.	Janita Bagshawe Tel: 29- 2840

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EEM 5890	24/03/09	All Wards Business Retention Inward Investment Study To consider and agree the business retention and inward investment strategy for the city along with an implementation plan to the end of 2010. Deferred to the 24 March meeting as officers are still awaiting reports from the consultants.	Cabinet Member for Enterprise, Employment & Major Projects Edition 6	Key stakeholders in the city, selected cross sector businesses in the city, Neighbouring local authorities Members and lead officers Inward Investment Agencies and Economic Partnerships Closing date for consultations by email, phone and appointments Mid-September 08.	Cheryl Finella Tel: 29-1095

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ENV 6353	26/03/09	All Wards Health & Safety Annual Service Plan 2009/2010 To approve the annual service plan. To ensure transparency and accountability the Council details its planned food safety and standards work in a service plan as required by the food standards agency	Cabinet Member for Environment Cabinet Member for Environment Edition 7	Legal and Financial Services, Cabinet Member and Opposition Spokesperson and Citizens Panel.	Nick Wilmot Tel: 29-2157
ENV 6466	07/05/09	Regency; St Peter's & North Laine; Pedestrian Network - Phase 2 Approval to implement physical improvements to the walking network. Approval to construct phase 2 of the Pedestrian network.	Cabinet Member for Environment Cabinet Member for Environment Edition 7	Consultation will have been carried out with local residents and businesses as well as stakeholders representing the disabled, pedestrians, cyclists and tourists.	Tom Campbell Tel: 29-3328
ENV 6808	11/03/09	Hangleton & Knoll Refuse Collection To approve new round St Peter's	Cabinet Member for Environment		Tom Campbell Tel: 29-3328

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ENV 7175	26/03/09	All Wards Environmental Health Enforcement Policy To agree a specific enforcement policy for Environmental Health enforcement services to sit under the corporate policy. Note: The title and description have been updated since publication of Edition 9 of the Forward Plan and since publication of Edition 10 of the Forward Plan.	Cabinet Member for Environment Cabinet Member for Environment Edition 8 Revised	The following organisations were consulted: All enforcement sections in the council, Local business associations and individual businesses, The public (via the website), Other enforcement agencies including Sussex Police and neighbouring authorities. It is proposed to consult Sussex Police, East Sussex Fire & Rescue Service, the licensed trade, business associations, residents and their associations.	Tim Nichols Tel: 29-2163
For fur	ther detailed info	rmation regarding specific issues to be conside	red by the Cabinet/Individual Ca	Taxi Forum,	act the named contact officer
				Licensing Strategy	

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ENV 9007	26/03/09	All Wards Food Law Enforcement Plan To approve the service plan. To ensure transparency and accountability the Council details its planned health & safety enforcement and advice work in a service plan as required by the food standards agency.	Cabinet Member for Environment Cabinet Member for Environment Edition 9	Legal and Financial Services, Cabinet Member and Opposition Spokesperson, Partners and Stakeholders, Public, Businesses and Employee Organisations.	Roy Pickard Tel: 29-2145
CABINI	ET DECISION	NS ANTICIPATED FOR THE 12 MARCH 2	009		
CAB 6348	12/03/09	All Wards Planned Maintenance Budget Allocation 2009-10 and Programme of Works for the Council's Operational Buildings To approve the planned maintenance budget and programme of works for 2009/10.	Cabinet Cabinet Member for Central Services Edition 7		Angela Dymott Tel: 29-1450

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CAB 6350	23/04/09	All Wards Charter House Hotel - Proposed Future Options To reach agreement on future plans for the property. Note: The title and description have been updated since publication of Edition 9 of the Forward Plan.	Cabinet Cabinet Member for Central Services Edition 7		Angela Dymott Tel: 29-1450
CAB 2889	12/03/09	All Wards Preston Barracks To update Cabinet with the very latest developments in relation to the Preston Barracks scheme and to seek agreement to the next stages. The report had been deferred to the 18 December Cabinet meeting to allow for proper consideration of the project options; however it has since been delayed and is now scheduled to come to the 12 March Cabinet meeting.	Cabinet Cabinet Member for Enterprise, Employment & Major Projects Edition 3	Cabinet Member for Enterprise, Employment & Major Projects and members of the Preston Barracks Project Board.	Mark Jago Tel: 29-1106

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CAB 6519	12/03/09	All Wards Treasury Management Policy Statement 2009/10 To recommend a Treasury Management Policy and practices for the financial year commencing 1 April 2009. The policy and practices set out the parameters for treasury management activity and how key risks associated with such activity will be managed.	Cabinet Cabinet Member for Finance Edition 7		Peter Sargent Tel: 29-1241
CAB 6521	12/03/09 19/03/09	All Wards Annual Investment Strategy 2009/10 To agree the annual investment strategy for the financial year commencing 1st April 2009 and recommend approval by Full Council. The strategy sets out the parameters for investment activity and how the key risks associated with such activity will be managed.	Cabinet Council Cabinet Member for Finance Edition 7		Peter Sargent Tel: 29-1241

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JCB 5524	09/03/09	All Wards Physical Disability Strategy 2009- 2012 The strategy outlines a three year plan for the development of physical disability services in the city. The plan is based on both national and local policy and incorporates the views that have been collected from across the local health economy including service users and carers. The report will recommend endorsement by the Cabinet Member and the implementation of an action plan to drive the service improvements. The strategy is due to be considered by the Cabinet Member for Adult Social Care & Health on the 5 th December and will then come to the JCB in the New Year.	Joint Commissioning Board Cabinet Member for Adult Social Care & Health Edition 5 Revised	The draft strategy has been developed with cross representation from the statutory and voluntary sectors. A period of formal consultation is taking place during September, October and November with key stakeholders including voluntary sector and communities of interest, Disability Equality Scheme steering group and service users group, relevant clinical groups and networks.	Karin Divall Tel: 29-4478

INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN APRIL

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ASC 2361	24/04/09	All Wards Commissioning Plan for Short-Term Care Short term care consists of a range of services and commissioners are looking at quantity and types of provision to meet local need and cross health and social care provision. The item has been deferred to the Feb/March 2009 cycle of meetings when the final decision on the matter will be required following various consultations. The matter is to be considered by the Adult Social Care & Housing Overview & Scrutiny Committee on the 5 th March and has therefore been put back to the 24 th April meeting to enable the committee's views to be taken into account and included in the report.	Cabinet Member for Adult Social Care & Health Edition 1 - Revised Version	Consultation via project working groups with stakeholders, users and carers.	Jane MacDonald Tel: 29-5038

CABINET DECISIONS ANTICIPATED FOR THE 23 APRIL 2009

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CAB 5892	11/06/09 16/07/09	All Wards Cultural Strategy To agree a Cultural Strategy for the city council, which sets out the strategic direction for the council's cultural services over the next 5-10 year period. The strategy will be recommended to the Council for final approval and adoption. This item has been deferred from the 12 March Cabinet meeting to the 23 April meeting to ensure that the consultation timetable and order of consultation can be met satisfactorily.	Cabinet Council Cabinet Member for Culture, Recreation & Tourism Edition 6	Regional Partner organisations including, Arts Council, Sports England, Tourism South-East, Museums and Libraries Association & the South-East of England Development Agency. Local partner organisations including, Brighton & Hove Arts Commission and the Economic Partnership. Culture, Tourism & Enterprise Overview & Scrutiny Committee.	Paula Murray Tel: 29-2534

Brighton & Hove City Council Forward Plan February to May

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HSG 2377	29/04/09	All Wards Single Homeless Strategy Approval to implement a city-wide, multi-agency strategy to address single homelessness and rough sleeping. The item has been deferred from the 8 th October CMM until April 2009, as the Government is currently reviewing national Rough Sleeping Strategy and the deferral will allow the council to take the national approach into consideration before finalising a local strategy.	Cabinet Member for Housing Cabinet Member for Housing Edition 2		Steve Bulbeck Tel: 29-3120
CAB 7654	23/04/09	All Wards Asset Management Fund 2009-10 To approve the proposed bids under the Asset Management Fund (AMF) 2009/10, a capital fund to support property improvements, property related Health & Safety requirements and access improvements under the Disability Discrimination Act 1995.	Cabinet Councillor Ayas Fallon- Khan Edition 9 Revised	Consultations will be held with all internal and external interested parties.	Angela Dymott Tel: 29-1450

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CHILDI	CHILDREN'S TRUST BOARD MEETING 20 APRIL 2009						
JOINT	соммізѕю	NING BOARD MEETING 27 APRIL 2009					
JCB 4055	27/04/09	All Wards Commissioning Plan for Short-Term Care Short term care consists of a range of services and commissioners are looking at quantity and types of provision to meet local need and cross health and social care provision. The item has been deferred to the Feb/March 2009 cycle of meetings when the final decision on the matter will be required following various consultations. The item is now due to be considered by the Adult Social Care & Housing Overview & Scrutiny Committee on the 5th March and will then come forward to the JCB in April so that the committee's views can be included in the report.	Joint Commissioning Board Edition 4	Consultation via project working groups with stakeholders, users and carers.	Jane MacDonald Tel: 29-5038		

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INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN MAY						
CABINET DECISONS ANTICIPATED FOR THE 21 MAY 2009						
REPORTS TO BE APPROVED BY OFFICERS UNDER DELEGATED POWERS						